



CONSTITUTION

TITLE:

Barnsley YBC shall be called "the club" hereafter and shall be referred to as "the club" and shall be registered with the British Tenpin Bowling Association (BTBA) and affiliated to Youth Bowling England (YBE)

OBJECTIVES:

To foster and promote the sport of Junior Tenpin Bowling at all levels, providing opportunities for recreation and competition, and to be fair to all.

MEMBERSHIPS & ELIGIBILITY

1. A Bowler must be aged 6 to 22 years and be under the age of 22 years at the end of the bowling year which ends on 31st December.
2. All juniors must be registered or have a valid membership with the BTBA to be able to bowl. Parents are responsible for maintaining their own child's yearly membership of £15 a year* All juniors must be registered or have a valid membership with the BTBA to be able to bowl. Parents are responsible for maintaining their own child's yearly membership of £15 a year*
3. **Maintaining the junior memberships. When your son/daughter's membership is ready for renewal you can pay us the club your £15 and will process the renewal on your behalf or you do the renewal yourself through the Just Go membership page website. New bowlers will be asked to pay the £15 after their 4th consecutive week of bowling, and this payment is for the first year's BTBA membership.*
4. The club's weekly rate is £9.50 per week which is payable before any bowling commences. The weekly subscription is reviewed annually or when a new committee is formed. The committee reserves the right to increase the weekly charge at any point that is in line with its running costs. Action will only be taken after discussing with the committee and following approval. Notice of any changes will be given in writing to all members.

Out of the weekly charge of £9.50 a week £1.50 of this will go as subs which will help towards the following:

- YBC shirts
- Running costs
- Subsidised entry fees to tournaments
- End of Season Trophies & Medals, Including Venue and Food*(depending on cost)
- Christmas Party
- Clubs' admin
- Coaches and Official licenses
- Club website



EXPULSION OF MEMBERS OR OFFICERS:

Should any member or officers act inappropriately or decline to abide by the rules, the BTBA has a prescribed Disciplinary Procedure that MUST be followed.

COMMITTEE / OFFICERS / DUTIES:

The role of the committee is to control the affairs of the club on behalf of its members

The Executive Committee will be made up of the following:

President, Vice President, Secretary, Treasurer

Additional Roles within YBC are as follows:

Coaches, Fundraiser, Child Protection/SEN Officer

The duties of the committee are as follows but not limited to:

- To control the affairs of the Club on behalf of the Members.
- To keep accurate accounts of the finances of the Club through the Treasurer. These should be available for reasonable inspection by Members and should be audited annually.

The Club shall maintain a bank current account as determined by the Committee and ratified by the club members at the AGM.

ELECTION OF COMMITTEE / OFFICERS & VACANT ROLES:

Only registered members of the Club shall elect the Officers at an Annual General Meeting (known as AGM) only one vote per person is allowed.

Officers are elected for one year; officers may be re-elected to the same post for the following year.

Should vacancies occur, current members of the Club shall cast a vote at the earliest opportunity to 1) elect a new officer or 2) elect a new committee member.

DISCIPLINE, APPEALS & EXPULSIONS OF MEMBERS:

All concerns, allegations or reports of inappropriate behaviour, poor practice, or abuse that contravenes the club's policies and codes of practice will be recorded and responded to swiftly and in line with the club's disciplinary procedure. This applies to existing members and new members of the club.

Complaints regarding the behaviour of any members should be presented in writing to the President or Secretary to deal with and investigate.

Disciplinary, The committee will meet to hear the complaint within 7 days of it being logged.

The committee has the delegated power to take appropriate disciplinary action including the refusal or termination of membership.



The outcome of a disciplinary hearing will be communicated in writing and within 7 days of the hearing.

There will be a right of appeal to the Committee following the disciplinary hearing, any appeals should be submitted in writing within 15 days.

The Committee will consider the appeal within 28 days upon receipt of the appeal by the President/Secretary. The decision of the Committee will be communicated in writing within 3 days.

More information can be found at www.btba.org.uk as we adopt the procedures from BTBA

CODE OF CONDUCT FOR ALL & POLICY & PROCEDURES

Every member or non-member will abide by the club's rules.

These can be found on www.barnsley-ybc.co.uk or by asking the President/Secretary

AGM MEETINGS:

The AGM of the Club shall be held no later than the end of September each year.

14 Days' notice should be given to each member in writing for attendance at the AGM. Members must advise the Secretary in writing of any business to be moved at the AGM at least 14 days before the meeting.

At the AGM

The Secretary shall produce an agenda for the meeting at least 7 days before the meeting.

Confirm the minutes of the previous AGM and any General Meetings held since the last AGM.

Receive the audited accounts for the year from the Treasurer.

Receive the annual report of the committee from the Secretary.

Elect officers (if needed) of the Club and other General Committee Members.

Transact such other business received in writing by the Secretary from Members.

Special General Meetings may be convened by the General Committee or on receipt by the Secretary of a request in writing.

Nomination of candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM date. Nominations must be made in writing and be seconded by another member of the Club.

Decisions can be taken by a vote by the members present. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

All members shall be entitled to one vote at AGM Meetings.



GENERAL MEETINGS:

The club will hold a minimum of 4 general meetings during the year after the AGM. The general meetings will be open to all members of the general committee Any additional general meetings can be called upon by a committee member and held if it is deemed necessary and is required by the club officers.

ALTERATIONS TO THE CONSTITUTION:

Any proposed alterations to the Club constitution may only be considered at an AGM or Special general meeting, convened with the required written notice of the proposal. Any alteration or amendment must be proposed by a Full member of the Club and seconded by another Full member. Such alterations shall be passed if supported by not less than two-thirds of those Full Members present at the meeting. Alternation can also be made in accordance with the club's best interest at heart.

DISSOLUTIONS:

If at any General Meeting of the Club, a resolution be passed calling for the dissolution of the Club, the Secretary shall immediately convene a Special General meeting of the Club to be held not less than one month thereafter to discuss and vote on the resolution.

If at the Special General Meeting, the resolution is carried by at least two-thirds of the full members present at the meeting, the General Committee shall thereupon or at such date as shall have been specified in the resolution, proceed to realise the assets of the Club, and discharge all debts and liabilities of the Club. After discharging all assets and liabilities of the Club, the remaining assets shall be distributed evenly amongst the full members of the Club in vouchers so that these can be spent on any bowling equipment.

CHILD PROTECTION OFFICER:

All our Licensed coaches and officials follow the guidelines set out in the BTBA's child protection booklet. This booklet is available to view on request.

The nominated person(s) to be contacted in the event of a situation is

Name: Michael Brown **Name:** Andrew Tansley

Name: Zoe Marshall **Name:** Charlotte Owen

The nominated person will deal with the situation in the following manner. He / She will record all necessary information on a document called CPP Help Request. He / She will then make a judgement on whom to call.



SPORTS EQUITY:

1. The club is committed to ensuring that equity is incorporated across all aspects of its development.
2. In doing so it acknowledges and adopts the following Sport England definition of sports equity.
3. Sports equity is about fairness in sports, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.
4. The Club respects the rights, dignity and worth of every person and will treat everyone equally within their sport, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality, or social/economic status.
5. The Club is committed to everyone having the right to enjoy their sport in an environment free from threats of intimidation, harassment, and abuse.
6. All Club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
7. The Club will deal with any incidence of discriminatory behaviour seriously with appropriate committee disciplinary procedures.

POWERS:

The club has the power to apply for and receive grants, donations, and sponsorships to raise funds by any lawful means for any purpose connected with the aims of the club provided that the club does not undertake any permanent activity.

ATTENDANCE, PAID COURSES BY THE CLUB

Attendance

If any junior or committee member is not going to turn up or is running late for any reason you must contact the club as soon as possible.

Paid courses (attending ANY paid courses by the club means you agree to the T&C below)

If the club pays to send any members or any members of the committee on a coaching course or pays for any other courses there would be a minimum term to serve. If you leave before the minimum term served (stated below) you will automatically be responsible and make the funds 100% recoverable from yourself.

Coaching - You will need to serve a minimum of 12 months at a minimum for the fund not to be recoverable from yourself

Other courses - You would need to serve a minimum of 6 months at minimum for the funds not to be recoverable from yourself



SUBS:

Subs will need to be paid for if any bowling sessions are missed. No subs will be payable over the 3-week Christmas period and there will also be a further 2-week holiday grace which can be spread over the bowling season from September to September. (Notice must be given of any holidays/absences) However, if a bowler misses 4 consecutive weeks then their membership will be put on hold, but the 4 consecutive weeks missed will stay payable upon return.

Nonpayment of fees could lead to your BTBA membership being suspended. Rule 115b of the BTBA league rules.

TEAM CAPTAINS AND HEAD BOY AND GIRL:

Any nominated team captain or head boy or girl who forgets their badge will be advised not to forget it the following week.

If it happens a second time there will be a fine of £1.00 which will be payable on the same day.

The fine only seems fair as the team captains and head boy and girl are there for the other juniors to look up to as role models.

Team captain's responsibilities are as follows:

To demonstrate lane etiquette and to teach the younger people within their team's bowling etiquette. It is also the team captain's job to ensure that they keep their whole team on the lanes and not allow them to constantly wander off. Officials and coaches will also help to ensure that bowling etiquette and staying on the lanes is adhered to.

No badges are to be worn in any tournaments of Fun Bowl.

Head Boy and Girl's responsibilities are as follows:

To be there for the juniors if any younger end of the juniors feel that they cannot speak to any of the committee and to report any concerns necessary. It is also the responsibility of the head boy and girl to attend meetings were invited to and to bring fresh ideas to the table.

No badges are to be worn in any tournaments of Fun Bowl.

MEMBERSHIPS:

Junior memberships will remain the Parent/s and junior's responsibility to renew each year. Memberships can still be renewed through the club if people wish to do so or by going to Justgo.com

Committee/coach/official membership will remain their responsibility to renew each year (please see the letter issued and dated 13/08/2023)

CLUB OFFICERS:

Mick Brown – **President**

Christopher Bacon – **Vice President**

Zoe Marshall – **Secretary and Treasurer** (temp)